



# Award Application Form 2022

**Application Deadline Monday 31 October, 2022**

## Introduction

IBHL supports local good causes, constituted groups and formal charities with the introduction of the Spirit of our Community Awards.

Applications will only be accepted from not-for-profit organisations. Refer to our Spirit of the Community Terms & Conditions and Award Guidance Notes for more details of who can apply.

Businesses, individuals and 'for profit' organisations are **not** eligible to apply.

Applications will be limited to organisations/groups registered within an ML5 or ML6 postcode area.

## What we will do

Applications will be reviewed and assessed by the Spirit of the Community Award Committee which will shortlist 3 Projects/ideas.

We will let you know within one month of the application deadline if your entry has been shortlisted.

Members of the Spirit of the Community Award Committee will aim to visit the shortlisted entrants' organisation to meet you and get to know more about the great work you are doing in our community.

We will then rank the entries and the prizes will be as follows:

- 1<sup>st</sup> place will be awarded £10,000;
- 2<sup>nd</sup> and 3<sup>rd</sup> places will be awarded £1,000 each.

We will aim to let you know the outcome of your application within 3 weeks of the visit to your organisation premises and we will aim to provide the funds to the successful organisations by the end of the calendar year.

## How to apply

Complete an application form by the deadline of **23.59 hrs on Monday 31 October 2022**.

We have prepared Spirit of the Community Award Guidance Notes to assist you in completing this application form, please read them carefully.

It will be difficult to choose between so many good projects and causes but you can be assured we will use our best judgement based on the information you provide in your application. Therefore, please take time to complete this application with the best and most relevant information you can.

All entries will be subject to the Spirit of the Community Awards Terms and Conditions

## Receiving correspondence from us

To ensure you successfully receive email communications regarding your application, please save the email address [SpiritOfTheCommunity@interbevgroup.com](mailto:SpiritOfTheCommunity@interbevgroup.com) to your contacts or safe list. This will prevent emails being filtered into your junk or clutter folders, where they can easily be overlooked.

## Contact Details for two authorised representatives of the Group

Contact Name 1	Contact Name 2
Name: .....	Name: .....
Tel No: .....	Tel No: .....
Email: .....	Email: .....

## Completed Downloaded Application Forms should be sent to

Spirit of our Community Awards Programme  
International Beverage (Holdings) Ltd  
Moffat Distillery  
Towers Road  
Airdrie  
ML6 8FU

# Spirit of our Community Award Application Form.

## About Your Organisation

Tell us some basic information about your organisation.

*If at any time you need more space for any answer, please continue on a separate sheet of A4 paper ensuring you keep to the application form numbering.*

**3. Organisation name**

**4. What does your organisation do?**

**5. Organisation address**

**6. Organisation type**

**7. How long has your organisation been in existence?**

**8. Proof of ID – Charitable**

*Your organisation's charity or equivalent registration number depending on the type of organisation*

**9. Constitutional documentation**

*Can you provide a constitutional document that sets out your organisation's rules and proves that you are not run for private profit (this will require to be attached to your application).*

*IBHL reserves the right to verify any other details of any Qualifying Entrant or the winner. Any verification information requested must be provided within 7 days of the request.*

**10. What is your Project Name**

**11. Please provide a statement that best describes your Project**

**12. Who will benefit from your Project?**

**13. How do you believe your Project will benefit these people**

**14. Are you able to demonstrate a need or demand for the Project**

**15. Can you provide any further evidence/research that will support your statement**

**16. If you were to win, what will you spend the £10,000 award on?**

**17. Do you have any other support or resources for this Project e.g. local Council or other partner organisations**

**18. How long will this Project take to deliver its aims?**

**19. Are there volunteering opportunities that will arise from the successful delivery of the Project? If yes, please provide full details.**

**20. Does your Project require any specific or formal permissions to be obtained?**

**21. If your Project involves children or other vulnerable groups what are your arrangements for safeguarding?**

**22. Are there any conflicts of interest we should be aware of?**

**23. Does your Project have any particular theme you wish to highlight?**

**24. Is there anything else you wish to tell us not covered above**